

Appendix A

Current Year: Projected & Committed

New Year: Budget proposed & agreed

Income		
1100	Grans & Donation received	<ul style="list-style-type: none">Unlikely RTC will receive a grant re Christmas Tree lights, so no budget set.
1101	Hanging Donations	<ul style="list-style-type: none">Agreed to keep donation at £40.00 for businesses. Cost to Council @ £115 net.Clerk has received confirmation that Unitary will provide same service (watering & maintaining).
4000	Staff Salary	<ul style="list-style-type: none">JH enquired if the employee's AVC could be reported separately.Clerk will check with the Accountant but as the AVC is paid from the employee's gross salary (same as NI & PAYE, and employee LGPS pension contribution) possibly not, to be confirmed.
Administration		
4085	Election costs	<ul style="list-style-type: none">Clerk to clarify if Local Election was a postal vote or more people chose to do a postal vote, what would the costs quoted be increased.
4150	Telephone/Mobile & Broadband	<ul style="list-style-type: none">Clerk was requested to look into Vonage for a comparison.
4160	Website	<ul style="list-style-type: none">Costs for individual email addresses is £35 + VAT, include this + (£420)?
4161	Noticeboard	<ul style="list-style-type: none">Earmark £2000 from 2020/21.Budget £2000 for 2021/22.No budget for 2021/22 approach Persimmon Homes to fund. Remove budget.
4162	IT Support	<ul style="list-style-type: none">Service agreement with a provider agreed.
4163	Newsletter/Consultations	<ul style="list-style-type: none">Budget removed. Use reserves.
4171	Office Equipment	<ul style="list-style-type: none">Increase budget to £500, to include a second office chair for Clerk to use at home.
4180	Grants	<ul style="list-style-type: none">Any application for grant from Rothwell Community Library Trust would come out of this budget including any other organisation that made an application to the Town Council in line with our Grant Policy.JH suggested that the £10,000 Small Business Grant be included within this budget. Members were not in full agreement with this, as a separate discussion needs to take place. Item is on the December agenda.

4200	Neighbourhood Plan	<ul style="list-style-type: none"> KF indicated that there was indication that with the proposed planning changes re the white paper was there now a need for a Neighbourhood Plan. Further discussion to take place at the meeting on 10th November. Retain budget set.
Market House		
4400	Electricity	<ul style="list-style-type: none"> Clerk reported invoice now received for £981.34. Budget set for £1k.
4410	Market House Insurance	<ul style="list-style-type: none"> Clerk reported invoice now received for £582.26. Budget amended to £600.
4415	Market House Licence	<ul style="list-style-type: none"> This is the rental agreement between Preservation Trust and the Town House arranged through Berry Bros. For clarification Clerk has now reworded rental and not licence. Clerk to check the agreement. <i>Agreement is from 11th November 2017 to 10th November 2020 at £2,600 per annum.</i>
4420	Cleaning Market House	<ul style="list-style-type: none"> JH queried why the Market House is being cleaned. Clerk clarified that other people are coming in and out of Market House including herself (checking post/picking up documents/winding clock) and using the facilities.
Council Activities		
4601	Defibrillators	<ul style="list-style-type: none"> Change title to defibrillators. Clerk to check if defibrillators needs to be serviced annually.
4605	Landscaping	<ul style="list-style-type: none"> No longer required.
4610	Outdoor Gym Equipment	<ul style="list-style-type: none"> Earmark £5000 for proposed new equipment Greening Road from general reserves from 2020/21. Budget set for 2021/2022 a further £5000.
4611	Rothwell In Bloom	<ul style="list-style-type: none"> Confirmation had been received from KBC that the hanging baskets will be continued with Unitary but no costs yet received.
4612	Christmas Lights	<ul style="list-style-type: none"> Budget set. Once the Christmas tree has been erected, Clerk to publish on Social Media that members of the public are more than welcome to hang their own Christmas Baubles on the tree to remember loved ones. Costs incurred by any individual Councillor should be reimbursed by the Town Council on receipt of invoices/receipts. JH suggested Increasing budget to £3500?
4630	Civic Events and activities	<ul style="list-style-type: none"> Clerk confirmed that the NHS bench was paid from this code. Includes Community Award.