Minutes of the Ordinary meeting of Rothwell Town Council held on Tuesday 8th January 2019 at 7.00pm at Market House.

Present:  Cllr I Jelley (Town Mayor) (IJ), Cllr T Morrissey (Deputy Mayor) (TM), Cllr C Brown (CB), Cllr M Cox (MC), Cllr C Cross (CC), Cllr R Davis (RD), Cllr J Hakewill (JH) Cllr K Patrick (KP), Cllr M Spendlove (MS) and Cllr M Talbot (MT)

Also Present:  Mrs P Page (Town Clerk), Revd Canon John Westwood, 5 members of the public and 3 members of the Desborough & Rothwell Youth Council

<table>
<thead>
<tr>
<th>Item No</th>
<th>ACTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Before the business of the Council commenced, Revd Canon Westwood said prayers.</td>
<td></td>
</tr>
<tr>
<td>001/19</td>
<td>It was RESOLVED to accept the reason for absences from Councillors not in attendance from Cllr Wilson (Personal) and Cllr Sumpter (Business)</td>
</tr>
<tr>
<td>19:08 Cllr Spendlove arrived</td>
<td></td>
</tr>
<tr>
<td>002/19</td>
<td>Declaration of Interests</td>
</tr>
<tr>
<td>IJ (Agenda item 9(b))</td>
<td></td>
</tr>
<tr>
<td>003/19</td>
<td>To receive and approve for signature the minutes of the Town Council meeting held on 11th December 2018</td>
</tr>
<tr>
<td>It was RESOLVED to approve and sign the minutes of the Town Council meeting on 11th December 2018 as a true record of the meeting.</td>
<td></td>
</tr>
<tr>
<td>004/19</td>
<td>Public Session</td>
</tr>
</tbody>
</table>
| Two members of the public, one a member of The Friends of Rothwell Library addressed Council summarised below:  
  - Present situation of the library, invited members to the consultation event on 21st January, to which the loaned chairs are required and a request from RTC for funding for the transition period.  
  - Reduction in the Stagecoach service to Rothwell, the petition, and grit bins. |
| 005/19 | Community Policy |
| No representative of the Police was available. Summary report had been emailed:  
  - 46 offences in Rothwell in December (there were 73 in October, and 51 in November)  
  - In December there were 6 ‘vehicle crimes’ (down from 10 in November and 29 in October).  
  - There were 13 Assaults in December which is around the monthly average for Rothwell.  
  - One burglary reported in December. |
• There are no critical or significant issues over and above the general levels of crime currently in Rothwell.

006/19 Environment and Community Matters

(a) Rothwell Town Council Consultation
Clerk provided statistical information from the consultation (Appendix A).

(b) Update from Working Party – additional bus provision
- All options considered.
- Recommend setting up of a Volunteer Driver Scheme, KP intention to report further at next month’s Meeting. Consideration to be given in budget for funding. Clerk

(c) Welcome Pack for new residents (Cllr Hakewill)
- Clerk to check Information Sheet which was previously sent out by RTC.
- Inclusion on next month’s agenda. Clerk

(d) Electrical Charging in Point (Cllr Hakewill)
- Clerk to establish ownership of Market Square carpark.
- Whilst considered a good idea, parking already a concern within Market Square.
- IJ to get further information from KBC and establish available funding. Clerk

007/19 Clerk’s Report and matters arising from the last meeting on 11th December 2018 – for information only
- All Action Points had been completed from the minutes of 11th December 2018.
- IJ reported that he had requested KBC to investigate re the emergency contact numbers and spare set of keys. IJ

008/19 Planning

(a) To following application was considered and it was RESOLVED to submit the following comments: -

<table>
<thead>
<tr>
<th>Application Reference</th>
<th>Description</th>
<th>Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>KET/2018/0952</td>
<td>49 Columbus Crescent</td>
<td>Single and two storey side and front extension</td>
</tr>
<tr>
<td>KET/2018/0909</td>
<td>40 Wales Street (land rear of)</td>
<td>Demolition of garage and construction of single storey dwelling with access off Crown Lane</td>
</tr>
<tr>
<td>AOC/0462/0703</td>
<td>Rothwell North</td>
<td>Approval of Conditions (EIA): In regard to condition no. 19 (Construction Management Plan) of KET/2007/0461</td>
</tr>
</tbody>
</table>

Town Council are meeting, (not a public meeting) with the Senior Planner of Persimmon Homes on 22nd January when the matter will be discussed further.
### Notice of Approvals

The following **Notice of Approvals** were **noted** by Council:

- **KET/2018/0564** – 101 Rushton Road (land to rear) – 1 no. dwelling (changes to approval KET/2015/035) including increase in roof height to accommodate first floor habitable rooms, additional roof lights, addition of front porch and an outbuilding, increase in boundary fence height and re-positioning of garage.
- **KET/2018/0842** – Town Farm Barn, Desborough Road - Application for listed building consent – repair and support the North West gable wall with the installation of tie rods and pattress plate. Installation of helicoil in the same gable wall tying the wall the floor joist.

### Highways Matters

- **Relocation of the start point of the 7.5 tonne weight limit restriction following the creation of a new Trust Stop off Orton Road near to the junction with A14.**
  - Rothwell Town Council had no objection.
  - Clerk requested to make contact with the Operator and IJ to investigate at KBC.

- **Order on the Public Footpath UH16, UH2 and UH1 (part) Rothwell in the District of Kettering Cycle Tract Order 2018**
  - Rothwell Town Council had no objection.

- **Site meeting with Ian Boyes of Highways to discuss extending the double yellow lines from Coronation Avenue up to the hill to Ponder Street.**
  - Meeting arranged, MT and Clerk to attend on Wednesday 16th January at 10.30am. JH reported access problems expressed by Pino Plant with cars parking opposite, to be included in discussion.

### Finance and Administration

- **Payments**
  - Clerk advised addition to the circulated list, the renewal for the data protection fee from the Information Commissioner’s Office to be included. If paid by Direct Debit the amount would be £35.00. Council **agreed** to pay by Direct Debit. It was **RESOLVED** to approve the payments detailed in Appendix B. The Clerk to enter the BACS payments for authorisation.

- **Bank Reconciliations & balance**
  - It was **RESOLVED** to approve the monthly December 2018 bank reconciliations for the current and petty cash accounts.
  - Council **noted** the bank balance as at 8th January 2019.

- **2019/2020 Budget**
  - **To approve the budget for 2019/2020**
    - The proposed budget for 2019/2020 had previously been circulated to Council.
    - Clerk presented the year to date figures and an estimate of total spend for 2018/19.
    - Clerk advised that there is no income set for hanging baskets.
  - It was **RESOLVED** to go out to tender for preparation and maintenance of the hanging baskets for Rothwell In Bloom.
    - Clerk reminded Council of the proposals made at last Town Council Meeting. A lengthy debate ensued and it was **agreed** the following be included in the budget:
      - £6000 for the library provision to potentially cover the shortfall
      - £2000 voluntary drivers’ scheme
      - £3000 general reserves.
(ii) It was **RESOLVED** to approve and set the budget for 2019/2020 at £66,743. It was **RESOLVED** to approve and set the precept demand for 2019/2020 at £66,000.

011/19 **Correspondence**

It was **noted** by Council the correspondence received from residents regarding the Stagecoach service in Rothwell and Wallis House. Clerk had written to Stagecoach concerning the “hail and ride” and the Manager at Wallis House.

012/19 **Reports (note all items for information only)**

(a) Verbal Report from the Ward County Councillor on County Council matters since last meeting (JH):
   - Budget is going through including all the libraries will continue to be run.

(b) Verbal Report from four Ward Borough Councillors on Borough matters still last meeting (CB):
   - A successful litter pick had taken place on 5th January by residents of Rothwell. CB requested Clerk to post the Council’s appreciation.

(c) Report on Desborough & Rothwell Youth Council. KS not present.

(d) **Rothwell Town Centre Partnership**
   - Minutes of the meeting of 18th December were displayed.
   - Successful Christmas Gala
   - Looking for bands to perform in Market Square in the summer months

013/19 **Items for the next Town Council Agenda to be notified to the Clerk by 24th December 2018.**

- Presentation by KBC Officer on outside play equipment
- Welcome Pack
- Electric Charger point

014/19 **EXCLUSION OF PUBLIC AND PRESS**

It was **RESOLVED** that pursuant to the Public Bodies (Admission to Meeting) Act 1960 the public and press be excluded from the meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

015/19 **Employment Matters**

It was **RESOLVED** that the Clerk be paid the additional 11 hours previously worked with February’s salary.

016/19 **Urgent Matters for Report Only (Notified to the Mayor before the Meeting)**

- Email regarding bus no 13

017/19 It was **noted** the date of the next Town Council Meeting on Tuesday 12th February 2019.

**Close** - The meeting closed at 8.52pm.

Signed: ____________________________  Date: ____________________________
Appendix A

Rothwell Town Council

January 2019 Consultation Results

The consultation undertaken by the Town Council concluded on 4th January 2019.

The Town Council would like to thank all those residents who engaged in the process either on line or by filling in the paper questionnaire.

We received 139 completed questionnaires out of an electorate of 6365 which is 0.02% by the closing date. Summarised as follows:

Part One

What Services would you like Rothwell Town Council to be responsible for after 2020

<table>
<thead>
<tr>
<th>Service</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grit Bins</td>
<td>74</td>
</tr>
<tr>
<td>Grass cutting in play areas etc</td>
<td>66</td>
</tr>
<tr>
<td>Library</td>
<td>78</td>
</tr>
<tr>
<td>Parking Enforcement</td>
<td>72</td>
</tr>
<tr>
<td>Bus Shelters</td>
<td>49</td>
</tr>
<tr>
<td>Community Bus</td>
<td>65</td>
</tr>
<tr>
<td>Play areas – equipment etc</td>
<td>58</td>
</tr>
<tr>
<td>Community Centre</td>
<td>66</td>
</tr>
<tr>
<td>Other</td>
<td>41</td>
</tr>
</tbody>
</table>

Other services summarised:

- Public toilets
- Gritting of high streets and pathways to schools, doctors and community areas
- Road markings
- Clearing of overgrown vegetation on pavements (street cleaning)
- More community services for the elderly
- Community Policing
- Litter picking
- More rubbish bins
- Good to have control closer to home, however, do our councillors have the time/capacity and capability
- Dog mess enforcement fines and control orders
- Parking in Market Square – limit and install meter – more disabled parking
- Youth Clubs / workshops
- Christmas Lighting
- More grit bins
- Voluntary Advisory Group as a “sounding board” for Council decisions
Buses back round Kipton Fields
Groups for toddlers and story time
Lack of confidence in current Town Council members
Speeding
Complete the Town Plan
With Unitary thought there would only be one Council scrap the precept
Use of the library for Council Meetings to bring income to the library
All services managed locally as long as they are funded
Potholes
Planning permission
Upkeep of War Memorial
Town Council should make more of an effort to make representation at County Council and Borough Council
I am already paying for the library
To employ a technical surveyor for say 3 hours a week to ensure that the work for the town by the new appointed authority actually takes place to time and specification
The new unitaries should accept responsibility for libraries
Town Council should be responsible for leading community-based projects/activities/groups/initiatives specific for and tailored to town residents needs

Part Two

What services would you be likely to use or volunteer for based on Good Neighbour Scheme and Neighbourhood Watch

<table>
<thead>
<tr>
<th>Service</th>
<th>Use</th>
<th>Volunteer for</th>
</tr>
</thead>
<tbody>
<tr>
<td>Someone to talk to</td>
<td>10%</td>
<td>28%</td>
</tr>
<tr>
<td>Occasional transport</td>
<td>22%</td>
<td>11%</td>
</tr>
<tr>
<td>Minor Household repairs</td>
<td>18%</td>
<td>.06%</td>
</tr>
<tr>
<td>One off garden tidy up</td>
<td>19%</td>
<td>.04%</td>
</tr>
<tr>
<td>Form filling/help with emails</td>
<td>25%</td>
<td>.03%</td>
</tr>
<tr>
<td>Collecting prescriptions/pension</td>
<td>24%</td>
<td>12%</td>
</tr>
<tr>
<td>Assistance with shopping</td>
<td>26%</td>
<td>11%</td>
</tr>
<tr>
<td>Help with pets</td>
<td>20%</td>
<td>.09%</td>
</tr>
<tr>
<td>Neighbourhood Watch</td>
<td>68%</td>
<td>42%</td>
</tr>
</tbody>
</table>

Other volunteer for:
Volunteer at the library
Too old to volunteer
Already volunteer
## APPENDIX B

### ROTHWELL TOWN COUNCIL

#### PAYMENTS FOR MEETING 8th January 2019

<table>
<thead>
<tr>
<th>Date</th>
<th>Whom</th>
<th>Amount</th>
<th>Legislation</th>
</tr>
</thead>
<tbody>
<tr>
<td>31-Dec-18</td>
<td>Inter County Cleaning Services Ltd</td>
<td>Cleaning Market House</td>
<td>48.00</td>
</tr>
<tr>
<td>08-Jan-19</td>
<td>Mrs P A Page</td>
<td>January's Salary including extra hours &amp; mileage</td>
<td>1169.81</td>
</tr>
<tr>
<td>08-Jan-19</td>
<td>LGSS</td>
<td>January's Employer &amp; employee Pension payment</td>
<td>370.93</td>
</tr>
<tr>
<td>08-Jan-18</td>
<td>HMRC</td>
<td>Monthly PAYE &amp; NI</td>
<td>215.50</td>
</tr>
<tr>
<td>04-Dec-18</td>
<td>2communue</td>
<td>UKLC website and annual licence</td>
<td>510.00</td>
</tr>
<tr>
<td>31-Dec-18</td>
<td>Unity Bank Trust</td>
<td>Quarterly Bank Charge</td>
<td>18.00</td>
</tr>
<tr>
<td>08-Jan-19</td>
<td>Information Commissioner's Office</td>
<td>Data Protection Fee renewal</td>
<td>35.00</td>
</tr>
</tbody>
</table>

**TOTAL** 2367.24

Signed: ___________________________

Date: ___________________________

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Rothwell Town Council
Minutes 8th January 2019