Minutes of the Ordinary meeting of Rothwell Town Council held on Tuesday 12th February 2019 at 7.00pm at Market House.

Present: Cllr I Jelley (Town Mayor) (IJ), Cllr T Morrissey (Deputy Mayor) (TM), Cllr C Brown (CB), Cllr M Cox (MC), Cllr R Davis (RD), Cllr J Hakewill (JH), Cllr K Patrick (KP), Cllr K Sumpter (KS) and Cllr M Talbot (MT)

Also Present: Mrs P Page (Town Clerk), Revd Canon John Westwood, PSCO J Parish and 6 members of the public

<table>
<thead>
<tr>
<th>Item No</th>
<th>Action</th>
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<tbody>
<tr>
<td>018/19</td>
<td>It was <strong>RESOLVED</strong> to accept the reason for absences from Councillors not in attendance from Cllr Wilson (Personal) and Cllr Spendlove (Business). It was noted that Councillor Hakewill would join the meeting later.</td>
</tr>
</tbody>
</table>
| 019/19  | **Declaration of Interests**  
IJ (Agenda item 8 (a) (d)) |
| 020/19  | **To receive and approve for signature the minutes of the Town Council meeting held on 8th January 2019**  
It was **RESOLVED** to approve and sign the minutes of the Town Council meeting on 8th January 2019 as a true record of the meeting. |
| 021/19  | **Public Session**  
Four members of the public addressed Council summarised as below:  
- Member of the Friends of Rothwell Library want to promote the events and services that they offer. In addition, an offer to plant out the area front of the library. Clerk to make contact with NCC who own the area but do not maintain it.  
- Two residents individually addressed Council over planning application KET/2019/0014 – 13 Leys Avenue.  
- Member of the Youth Club regarding the S106 monies for sporting facilities which is overdue. |
| 022/19  | **Community Policy**  
PCSO Parish gave a brief summary crime in the area. |
| 023/19  | **Environment and Community Matters**  
(a) **Outdoor Play Equipment:**  
KBC Officer David Lane addressed Council regarding the Bovis Site at Manor Park and a proposed project to create an area of woodland with wild flowers at the bottom corner of Manor Park and seeking the views of the Town Council. Dave Lane will formally write to the Town Council for Council’s views.  
Greening Road: –  
- installation of 5 a-side-goals had taken place. |
• natural timber play facilities created with using fallen trees.
• The former skateboard park area of hardstanding would be a suitable location for outdoor equipment.
• KBC are currently developing a Playing Pitch Strategy.

(b) Volunteer Driver Scheme:
KP reported that unless anyone had any objections, he will run the scheme as a private individual and sponsor it through his own company, therefore no public money be used. Council would welcome updates in the future as to how the scheme is progressing.

(c) Welcome Pack for new residents:
• Clerk reported that the only information found was information relating to the Town Guide. No further action required.

(d) Electrical Charging Point
• Clerk reported that Market Square is owned by NCC and she had written to them asking their views on electric charging point. Council had been emailed the response.
• IJ reported that KBC had an on-going project. The project is in two stages:
  - First stage focuses on Kettering as the main town in the borough where there is a highest population and volume of traffic.
  - Second stage will form part of a second funding application to install charging points in the other towns in borough. A meeting is to take place with Western Power to ensure that there is sufficient power supplies are achievable in the locations that have been identified as potential sites for charging point.

It was AGREED that Town Council would wish to be consulted on potential locations in Rothwell.
No further action required.

(e) Youth Council:
It was RESOLVED to appoint two representatives, Councillor Davies and Sumpter. Clerk to liaise with the Youth Council representative to advise them accordingly ensuring that Councillor Davies & Sumpter are included on the circulation list.

(f) Rothwell North:
It was AGREED that the Clerk would write to Alan Davies suggesting a date of 5th March 2019 @ 6pm at Market House.
Clerk

(g) Vehicle Pollution: (raw unadjusted dates for 2018)

<table>
<thead>
<tr>
<th>Location</th>
<th>RW1</th>
<th>Location</th>
<th>RW2</th>
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<tbody>
<tr>
<td>Year</td>
<td>2016</td>
<td>Year</td>
<td>2016</td>
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<tr>
<td>Month</td>
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<tr>
<td>January</td>
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<td>January</td>
<td>31.3</td>
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<td>February</td>
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<td>32.9</td>
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</tr>
<tr>
<td>April</td>
<td>45.3</td>
<td>April</td>
<td>40.9</td>
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<tr>
<td>May</td>
<td>39.6</td>
<td>May</td>
<td>31.2</td>
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<tr>
<td>June</td>
<td>33.2</td>
<td>June</td>
<td>28.9</td>
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<tr>
<td>July</td>
<td>23.9</td>
<td>July</td>
<td>35.8</td>
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<tr>
<td>August</td>
<td>35.1</td>
<td>August</td>
<td>28.0</td>
</tr>
<tr>
<td>September</td>
<td>34.6</td>
<td>September</td>
<td>34.3</td>
</tr>
<tr>
<td>October</td>
<td>38.7</td>
<td>October</td>
<td>38.2</td>
</tr>
<tr>
<td>November</td>
<td>45.2</td>
<td>November</td>
<td>39.5</td>
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</tbody>
</table>
Public Spaces Protection Order:
TM reminded Council of minutes from October 2016 and August 2017 when the matter was previously discussed. Clerk to discuss the matter with Officer at KBC and the police. To be included on next month’s agenda.

Clerk’s Report and matters arising from the last meeting on 8th January 2019— for information only
- Outstanding Action Points: Clerk to make contact with the Operator at the Truck Stop, and quotes for the hanging baskets remain outstanding.
- The replacement bollards which were knocked down are on order.
- The replacement bolts for the cycle rack are on order.
- Archiving is currently taking place
- Communication had been received from Northamptonshire Highways in response to the Clerk’s communication concerning the agreement to be signed for the grit bins. It has now been confirmed that the scoring had been reconsidered for the 2 grit bins in question and they are now to remain in the ownership of NCC. Clerk will contact the Contractor to advise there is no longer a requirement to replenish the bins.

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Planning

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Address</th>
<th>Description</th>
<th>Decision</th>
</tr>
</thead>
<tbody>
<tr>
<td>KET/2018/0969</td>
<td>19 Daisy Bank Avenue</td>
<td>Single storey rear extension</td>
<td>Rothwell Town Council had no objection provided the amenities currently enjoyed by the neighbouring properties are not adversely affected</td>
</tr>
<tr>
<td>KET/2019/0014</td>
<td>13 Leys Avenue (Land to rear of)</td>
<td>1 no. dwelling with detached garage and associated access off Desborough Road</td>
<td>Rothwell Town Council strongly object to this application on the grounds that it is in a conservation area. In addition, there is restricted visibility with the access onto an already busy road (B576) adjacent to a single crossing and close to the parking area on the B576 for residents with properties on that section of Desborough Road. In addition, there will be lack of privacy to nearby residents. It is the intention of Ward Borough Councillors to call this application in.</td>
</tr>
<tr>
<td>KET/2019/0068</td>
<td>9 Cabot Close</td>
<td>Single storey side extension</td>
<td>Rothwell Town Council has no objection provided the amenities currently enjoyed by the neighbouring properties are not adversely affected.</td>
</tr>
<tr>
<td>KET/2018/0950</td>
<td>Rothwell North</td>
<td>Approval of Reserved Matters (EIA): Appearance, landscaping, layout and in relation to Phase I of KET/2007/0461 for 225 dwellings, public open spaces, and associated infrastructure</td>
<td>Rothwell Town Council strongly object to any construction traffic coming through the Towns of Rothwell and Desborough and expect the Construction Management proposal to identify and reflect this. The link road should be built first, and if not then a robust plan has to be in place with a haul road, so that there is no disruption</td>
</tr>
</tbody>
</table>
Rothwell Town Council
Minutes 12th February 2019

<table>
<thead>
<tr>
<th>Reference</th>
<th>Description</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>KET/2018/0961</td>
<td>Land North of Rothwell between A6 and B576, Rothwell</td>
<td>Approval of Reserved Matters (EIA): Reserved matter in connection with the strategic link road between the A6 and B576. Rothwell Town Council strongly object to any construction traffic coming through the Towns of Rothwell and Desborough and expect the Construction Management proposal to identify and reflect this. The link road should be built first, and if not then a robust plan has to be in place with a haul road, so that there is no disruption to either Rothwell or Desborough residents.</td>
</tr>
</tbody>
</table>

- **(b)** The following **Notice of Approvals** were **noted** by Council:  
  - KET/2018/0379 - The Priory, 11 Desborough Road – Application for Listed Building Consent: Orangery to side elevation  
  - KET/2018/0338 – The Priory, 11 Desborough Road – Orange to side elevation  
  - KET/2018/0952 – 49 Columbus Crescent – Single and two storey side and front extension

- **(c)** The following **Notice of Refusals** were **noted** by Council:  
  - KET/2018/0909 – 40 Wales Street (land rear of) – Demolition of garage and construction of single storey dwelling with access off Crown Lane

- **(d)** Council **noted** the request for support from Isham Parish Council regarding the appeal regarding the planning application to land at Kettering South off A509 north of Isham (DB Symmetry)

| 026/19 Highways Matters | MT and the Clerk met with Ian Boyes of Highways for a site meeting and the matter was discussed. Council AGREED to proceed with the proposal. It was RESOLVED that the Clerk draft a letter to the residents / business immediately affected by the proposal and forward to MT. |

| 027/19 Finance and Administration | **(a)** **Payments**  
Clerk advised the payment for the renewal of insurance would be dealt with on agenda item 10 (c). It was RESOLVED to approve the payments detailed in Appendix A and that future payments to British Telecom be paid by Direct Debit, Clerk to organise. The Clerk to enter the BACS payments for authorisation. |

- **(b)** **Bank Reconciliations & balance**  
It was RESOLVED to approve the monthly January 2018 bank reconciliations for the current and petty cash accounts.  
Council noted the bank balance as at 31st January 2019 of £49,570.68. It was noted that the VAT reclaim had been received on 28th January 2019 of £821.14.  
20:23pm Councillor Hakewill arrived

- **(c)** **Renewal of Insurance:**  
It was RESOLVED to accept the quotation from Hiscox Insurance arranged through Came Insurance Company for a renewal of £994.99. Payment approved accordingly.

- **(d)** **Mobile Phone:**  
It was RESOLVED for Council to enter into an agreement with a provider for a mobile phone contract up to a value of £40.00 per month. Clerk to organise.

- **(e)** **Internal Audit:**
(i) The internal Control Review had been postponed. A report will be available for the next meeting of Council.

(ii) Council noted the report of the Internal Auditor’s pre-audit report.

(f) **Grant Recipients:**
   
   (i) Clerk reported that the grant recipients had been written to requesting copy invoices/receipts for the grant awarded to them prior to the end of the financial year.
   
   (ii) It was **RESOLVED** that a 6-month extension for the Rothwell North Working Party be agreed to use the remainder of the grant. **Cllr Hakewill declared an interest at this point.**

028/19 Reports (note all items for information only)

(a) Verbal Report from the Ward County Councillor on County Council matters since last meeting (JH): -
   - A meeting of the District/Borough/County Councils was due to take place this week to discuss unitary but was deferred due to conflict between the Councils concerning the number of seats to the shadow authorities.
   - Budget is moving through with bail outs from Central Government.

(b) Verbal Report from four Ward Borough Councillors on Borough matters still last meeting:
   - CB advised that she had spoken on behalf of a resident regarding a planning application.

(c) The minutes of the Desborough & Rothwell Youth Council dated 10th January 2019 were noted.

(d) The minutes of the Rothwell Town Centre Partnership dated 16th January 2019 were noted. MC gave a verbal report, next meeting Wednesday 20th February 2019 at 7.30pm at Market House.

029/19 Items for the next Town Council Agenda to be notified to the Clerk by 25th February 2019

- Public Spaces Protection Order
- Venue for Town Council meeting in April to be agreed
- Date and Venue for Annual Parish Meeting to be agreed

030/19 EXCLUSION OF PUBLIC AND PRESS

It was **RESOLVED** that pursuant to the Public Bodies (Admission to Meeting) Act 1960 the public and press be excluded from the meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

031/19 Employment Matters

(a) It was **RESOLVED** that the Clerk be paid the additional 11 hours previously worked with March’s salary.

(b) It was **RESOLVED** to increase the Clerk’s weekly contracted hours to 18 hours per week effective from 1st April 2019.

(c) It was **RESOLVED** to accept the recommended National Joint Council Salary Award Scales 2019/2020 effective from 1st April 2019.

(d) TM reported that the Clerk’s appraisal had been completed by IJ and himself.

032/19 Urgent Matters for Report Only (Notified to the Mayor before the Meeting)

- Council have been offered a free defibrillator. Clerk to contact Montsaye School.

033/19 It was noted the date of the next Town Council Meeting on Tuesday 12th March 2019.

Close - The meeting closed at 8.52pm.
## Appendix A

### ROTHWELL TOWN COUNCIL

**PAYMENTS FOR MEETING 12th February 2019**

<table>
<thead>
<tr>
<th>Date</th>
<th>Whom</th>
<th>Amount</th>
<th>Legislation</th>
</tr>
</thead>
<tbody>
<tr>
<td>31-Jan-19</td>
<td>Inter County Cleaning Services Ltd</td>
<td>48.00</td>
<td>LGA72s111</td>
</tr>
<tr>
<td>12-Feb-19</td>
<td>Came &amp; Company Renewal of Insurance</td>
<td>994.99</td>
<td>LGA72s111</td>
</tr>
<tr>
<td>23-Jan-19</td>
<td>Jones Cash &amp; Carry Stationery (reimbursement to Mrs P A Page)</td>
<td>12.88</td>
<td>LGA72s111</td>
</tr>
<tr>
<td>12-Feb-19</td>
<td>Mrs P A Page February's Salary including extra hours)</td>
<td>1138.73</td>
<td>LGA72s112</td>
</tr>
<tr>
<td>12-Feb-19</td>
<td>LGSS Pension payment</td>
<td>375.89</td>
<td>LGA72s112</td>
</tr>
<tr>
<td>12-Feb-19</td>
<td>HMRC Monthly PAYE &amp; NI</td>
<td>223.47</td>
<td>LGA72s112</td>
</tr>
<tr>
<td>18-Jan-19</td>
<td>KBC Supply &amp; installation of Christmas Lights 2018</td>
<td>3060.00</td>
<td>LGA72s145(1) (a)</td>
</tr>
<tr>
<td>21-Jan-19</td>
<td>Society of Local Council Clerks Renewal of Membership</td>
<td>156.00</td>
<td>LGA72s143 (1)</td>
</tr>
<tr>
<td>30-Jan-19</td>
<td>British Telecom Petty Cash Top up Quarterly Bill</td>
<td>221.76</td>
<td>LGA72s111</td>
</tr>
<tr>
<td>12-Feb-18</td>
<td>Rialtas Business Top Up</td>
<td>23.07</td>
<td>LGA72s111</td>
</tr>
<tr>
<td>28-Feb-19</td>
<td>Solutions Ltd Software support for accounts</td>
<td>142.80</td>
<td>LGA72s111</td>
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<td></td>
<td></td>
<td>6397.59</td>
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</tr>
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Signed: ____________________________

Date: ____________________________

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