Minutes of the Ordinary meeting of Rothwell Town Council held on **Tuesday 12th March 2019** at 7.00pm at Market House.

**Present:** Cllr I Jelley (Town Mayor) (IJ), Cllr T Morrissey (Deputy Mayor) (TM), Cllr C Brown (CB), Cllr M Cox (MC), Cllr C Cross (CC), Cllr R Davis (RD), Cllr J Hakewill (JH) Cllr K Sumpter (KS) and Cllr M Talbot (MT)

**Also Present:** Mrs P Page (Town Clerk), Revd Canon John Westwood

<table>
<thead>
<tr>
<th>Item No</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>034/19</td>
<td>Before the business of the Council commenced, Revd Canon Westwood said prayers.</td>
</tr>
<tr>
<td>035/19</td>
<td>It was <strong>RESOLVED</strong> to accept the reason for absences from Councillors not in attendance from Cllr Wilson and Cllr Patrick (Personal) and Cllr Spendlove (Business). It was noted that Councillor Hakewill would join the meeting later.</td>
</tr>
</tbody>
</table>
| 036/19 | Declaration of Interests  
IJ Agenda item 8 (a) and 10. CB & MT Agenda Item 10. |
| 037/19 | Minutes of 12th February 2019  
It was **RESOLVED** to approve and sign the minutes of the Town Council meeting on 12th February 2019 as a true record of the meeting. |
| 038/19 | Public Session  
There were no members of the public present. |
| 039/19 | Community Policy  
In the absence of a representative of the Police being able to attend, reports were viewed and attached Appendix A. |
| 19:07 JH arrived |  |
| 040/19 | Environment and Community Matters  
**Rothwell in Bloom:**  
(i) It was **RESOLVED** to remain with our existing contractor (KBC) for 2019/20.  
(ii) It was **RESOLVED** to set an amount of £40.00 for the donation for the hanging baskets for 2019/20.  
MC to forward list to the Clerk used for the Christmas Trees. |
| 041/19 | **Public Spaces Protection Order:**  
The Clerk was instructed to ask the KBC Community Safety Officer to attend the next meeting of the Town Council in order to provide an overview to Council. |
| 042/19 | **Defibrillator:**  
It was **RESOLVED** to delegate to the Clerk the location and arrangements in consultation with the Town Mayor and Deputy Mayor. |

Rothwell Town Council  
Minutes 12th March 2019
Outstanding Action Points:

- Clerk had obtained the contact details of the Manager at the Truck Stop.
- The meeting with the Senior Planner, Alan Davies at Persimmon Homes to be arranged once his replacement is in post.
- Contractor had been advised that there is no longer a requirement to replenish the grit bins as they are to remain in the ownership of NCC.
- Draft consultation letter re parking restrictions on Glendon Road had been given to MT for distribution.
- Mobile phone contract with EE together with insurance organised. Payment will appear monthly on the payment schedule.
- TM and Clerk attended a Local Government Pension Service briefing training session earlier today regarding a Discretionary Policy, which will be on next month’s agenda.

Planning

(a) To following application was considered and it was **RESOLVED** to submit the following comments:
- Clerk had spoken to a resident regarding KET/2019/0084 and comments provided to Council.

<table>
<thead>
<tr>
<th>Application</th>
<th>Location</th>
<th>Description</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>KET/2019/0084</td>
<td>Kingswoode, Rushton Road</td>
<td>First floor side extension and loft conversion</td>
<td>Rothwell Town Council had no objection provided the amenities currently enjoyed by the neighbouring properties are not adversely affected</td>
</tr>
<tr>
<td>KET/2018/0960</td>
<td>Rothwell North</td>
<td>Approval of Reserved Matters (EIA): Utility compound in relation to KET2007/0461</td>
<td>Rothwell Town Council strongly object to this application and considered it to be premature. No further application should be considered until such time as a satisfactory Traffic Management Plan is in place. The preferred location for a utility compound is off the roundabout on the A6 bypass. The Town Council reiterate that the link road should be built first with no construction traffic coming through Rothwell &amp; Desborough Towns and no disruption to the residents of these towns.</td>
</tr>
</tbody>
</table>

(b) The following **Notice of Approvals / Refusal** were **noted** by Council:
- KET/2018/0969 – 19 Daisy Bank Avenue – Single storey rear extension **approved**.
- KET/2019/0014 – 13 Leys Avenue (land to rear of) – 1 no dwelling with detached garage and associated access off Desborough road **refused**.

(c) **Neighbourhood Plan:**
All Councillors are now in possession of a copy of the draft plan which has been based on the previous plan produced in 2015. To be discussed at next month’s meeting, Councillors to let TM have their comments/suggestions.

Highways Matters

Council **noted** the rolling road closure proposed on 6th July 2019 between the hours of 10:30 – 11:00 for a 10k run for route Greening Road, Daisy Bank Avenue, Manor Road, Moorfield Road, Harrington Road, Fox Street, High Street, Bridge Street, Bell Hill, Glendon Road. Rushton Road and Rothwell Road.
Council expressed concerns on how the event would be marshalled as it is being held on the same day as the Town Carnival and Rothwell Citizens Welfare Committee do not have the
resources to assist. An alternative suggestion of using the Old Lamport Road off the Harrington Road for the run.

**Licensing – Premises License for the Truck Stop, Orton Road, Rothwell**

It was **RESOLVED** that the Town Council do not in the main object to the application, however, they request that a condition be placed on the permission that only individuals lawfully on that site would be able to purchase alcohol and that members of the public would not be able to walk into the site and purchase alcohol. A member of the Town Council is prepared to attend and address the Licensing Committee.

Clerk to respond to Licensing.
Clerk to contact KBC Planning to clarify “secured” Truck Stop.

**Finance and Administration**

(a) **Payments**

It was **RESOLVED** to approve the payments detailed in Appendix B. The EE contract for the mobile phone to be paid by Direct Debit. The Clerk to enter the BACS payments for authorisation.

(b) **Bank Reconciliations & balance**

It was **RESOLVED** to approve the monthly February 2019 bank reconciliations for the current and petty cash accounts.
Council noted the bank balance as at 28th February of £43,146.06.

(c) **Internal Control Review:**

CB to carry out the review for the 3rd and 4th quarter in April.

(d) **Credit Card:**

It was **RESOLVED** that the Clerk apply on behalf of the Town Council for a credit card with a credit limit of £1000, individual transactions of £250, balance to be paid off monthly by Direct Debit.

(e) **April’s Town Council Meeting:**

Clerk advised the details and hire prices of the following venues, Rothwell Library, Rothwell Arts & Heritage Centre and the Salvation Army (could only be used in school holidays).
It was **RESOLVED** that the April Town Council meeting be held at Rothwell Library.
Clerk to liaise with the Friends of Rothwell Library regarding the arrangements.

(f) **Annual Parish Meeting:**

It was **RESOLVED** to hold this meeting on Tuesday 21st May 2019 at the Rothwell Arts & Heritage Centre and be an informal affair, meeting the Town Councillors and inviting local groups to attend. Town Council to provide tea and coffee. Clerk to make the arrangements.

(g) **Litter Pick:**

It was **RESOLVED** to set a date of Saturday 27th April 2019 at 1.30pm – 3.30pm meeting at Market House and everybody welcome.
Fluorescent jackets to be borrowed from the Town Centre Partnership.
KS to enquire at Screwfix regarding the price of suitable gloves.
CB advised of the new community group set up Keeping Rothwell Clean and Green.

(h) **Chairs:**

It was **RESOLVED** to purchase 15 black chairs as detailed in the example shown by the Clerk at a price of £12.95 ex VAT. Clerk to make the arrangements.

**Reports (note all items for information only)**

(a) Verbal Report from the Ward County Councillor on County Council matters since last meeting (JH): -
- Concern on the number of members on the joint committees for Unitary, now resolved.
- Original cost of Unitary organisation has escalated significantly.
- Flooding by junction 3 had been reported to Highways.

(b) Verbal Report from four Ward Borough Councillors on Borough matters since last meeting:
- Budget had now been approved.

(c) Council noted the date of the next meeting of the Desborough & Rothwell Youth Council on Thursday 21st March 2019 at Rothwell Library at 6.30pm.

(d) The minutes of the Rothwell Town Centre Partnership dated 20th February 2019 were noted.
   MC gave a verbal report, next meeting Wednesday 20th March 2019 at 7.30pm at Market House. Rothwell Citizens Welfare Committee are seeking volunteers to assist with the marshalling at the Carnival.

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
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</table>
| 046/19 | Council noted the following dates:  
Rowell Fair Saturday 15th June – Saturday 22nd June 2019.  
Civic Parade and Service Sunday 16th June followed by the blessing of the fair.  
Proclamation Monday 17th June 2019. |
| 047/19 | Items for the next Town Council Agenda to be notified to the Clerk by 25th February 2019  
- White lines require repainting on the roundabout Main Street/Bridge Street and the corner of Fox Street and Kettering Road  
- Weeds growing in the gutters on Bridge Street by the flats and the opticians.  
- British Legion proposing an event to celebrate D Day anniversary |
| 048/19 | EXCLUSION OF PUBLIC AND PRESS  
It was RESOLVED that pursuant to the Public Bodies (Admission to Meeting) Act 1960 the public and press be excluded from the meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed. |
| 049/19 | Employment Matters  
It was RESOLVED that the Clerk be paid the additional 14 hours previously worked with March’s salary. |
| 050/19 | Urgent Matters for Report Only (Notified to the Mayor before the Meeting)  
None reported. |
| 051/19 | It was noted the date of the next Town Council Meeting on Tuesday 9th April 2019 and to be held at the Rothwell Library.  
Close - The meeting closed at 8.33pm. |
## Appendix B

**ROTHWELL TOWN COUNCIL**

**PAYMENTS FOR MEETING 12th March 2019**

<table>
<thead>
<tr>
<th>Date</th>
<th>Whom</th>
<th>Amount</th>
<th>Legislation</th>
</tr>
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<tbody>
<tr>
<td>28-Feb-19</td>
<td>Inter County Cleaning Services Ltd</td>
<td>48.00</td>
<td>LGA72s111</td>
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<tr>
<td>12-Feb-19</td>
<td>Mrs P A Page</td>
<td>1305.71</td>
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<tr>
<td>12-Feb-19</td>
<td>LGSS</td>
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</tr>
<tr>
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<td>HMRC</td>
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<td>01-Mar-19</td>
<td>EE</td>
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<td>01-Mar-19</td>
<td>FAXE</td>
<td>101.52</td>
<td>LGA72s111</td>
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<tr>
<td>06-Mar-19</td>
<td>Berry Bros</td>
<td>450.53</td>
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<td>07-Mar-19</td>
<td>Office Outlet</td>
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<td>Photocopier Kettering Borough</td>
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<td>08-Mar-19</td>
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</table>

**5528.15**

Signed:

Date: