



ROTHWELL TOWN COUNCIL

Market House, Market Hill, Rothwell NN14 6BW

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Minutes of the Ordinary meeting of **Rothwell Town Council** held on **Tuesday 13th August 2019** at 7.00pm at Market House.

Present: Cllr T Morrissey (Town Mayor) (TM), Cllr M Cox (MC), Cllr R Davis (RD), Cllr J Hakewill (JH), Cllr M Spendlove (MS), Cllr K Sumpter (KS) and Cllr M Talbot (MT)

Also Present: Mrs P Page (Town Clerk), 2 Members of the Public

Item No		Action
	Before the business of the Council commenced, the Revd Canon Westwood said Prayers.	
120/19	It was RESOLVED to accept the reason for absences from Councillors not in attendance from Cllrs Brown, Jelley & Wilson (Personal) Cllr Patrick (Business). Rev. Canon Westwood apologies were noted .	
121/19	Declaration of Interests None reported.	
122/19	Minutes of 9th July 2019	
	It was RESOLVED to approve and sign the minutes of the Town Council meeting on 9 th July 2019 as a true record of the meeting.	
123/19	Public Session	
	<ul style="list-style-type: none"> Member of the public address the Council regarding Rothwell Library Member of the public addressed Council regarding who was Ward Councillor, grit bins, disabled parking, bus service and electrical timing points. The Clerk to respond in writing to the members of the public.	
124/19	Environment and Community Matters	
(a)	Police: It was noted that the Police were unable to attend. Clerk had previously circulated the Kettering Town Forum Report (Appendix B).	
(b)	Rothwell North: Clerk reported the response from Kettering Borough Council: <i>"The main issue at the moment is agreeing the connection of a haul road into the development with the A6. Persimmon have come up with a plan, which needs NCC to agree it from a highway safety point of view, and in relation to protecting a nearby wildlife area. We are working with NCC and Persimmon to get this over the line. In the meantime, Persimmon have in any case agreed that the trigger for the link road should be reduced from 250 houses to 150 houses, which potentially takes up to two years off the delivery programme"</i> .	
19:13	Cllr Spendlove arrived	
(c)	Climate Change Implications:	
	The motions which were passed by Kettering Borough Council on Climate Change Implications at the meeting on 24 th July 2019 previously circulated, a lengthy debate ensued. JH proposed the following motion that Rothwell Town Council:	

	<p>1. Declares a 'Climate Emergency' at its meeting on the 13th August 2019.</p> <p>2. Pledges to make Rothwell carbon neutral by 2030;</p> <p>3. Has an ambition to make Rothwell "the Greenest Town in Northamptonshire"</p> <p>4. Will facilitate a Citizens' Assembly before the end of 2019; to bring people living, working and learning in Rothwell together, to draw on everyone's knowledge, inspiration and passion for reducing the impact of climate change on the Town and its residents.</p> <p>5. Will develop a detailed climate change "plan of action", with the first report back to the Town Council at its March 2020 meeting".</p> <p>Motion was not seconded, and not carried.</p> <p>TM proposed the following amended motion and it was RESOLVED that Rothwell Town Council:</p> <ol style="list-style-type: none"> 1. Agree that there is an international and National climate emergency as defined and agreed by many august bodies. 2. Will appoint a sub-committee of Councillors to explore the ways that this Council may take effective steps to achieve the aim of making Rothwell the "greenest Town in Northamptonshire". 3. The sub-committee will take evidence from informed and interested parties. 4. The sub-committee will report back to Council at the April 2020 Council meeting with recommendations regarding the practical steps that this council could take to achieve the aim set out in paragraph 2 above. 	
(d)	<p>Car Parking Market Square:</p> <p>TM reported that the traffic wardens had now been ticketing cars that had been parked illegally in the disabled bays.</p> <p>Clerk reported:</p> <ul style="list-style-type: none"> • A written response from the Lord of the Manor in that it is important that the residents of Jesus Hospital are always able to park in the Market Square, for no charge, or permit in specific marked areas. JH requested a copy. 	Clerk
125/19	Mayor Report (for information only)	
	<p>Town Mayor reported on events he had attended since the last Town Council meeting including:</p> <ul style="list-style-type: none"> • Mayoral Chain is being engraved with the previous Town Mayors of Rothwell Town Council; this has not been updated since 2007. • Town Council Open House surgery took place on 31st August, Cllrs TM, MT, MC and Clerk in attendance. The next Surgery will be held on Wednesday 25th September from 10am – 12 noon at Market House. • Invited on Radio Northampton yesterday for an interview and promoted the forthcoming Mayoral Charity event and other local events: Mayor's Ball 2nd November, the fashion show being held in the Tresham Hall, the VE Day celebration event organised by Royal British Legion next year and the event on 13th January with the Nene Valley Pipe Band and dancers raising funds for various charities. 	
126/19	Clerk's Report (for information only)	
	<p>Clerk's Report and matters arising from the last ordinary meeting on 9th July 2019</p> <ul style="list-style-type: none"> • Archiving had been catalogued and taken to County Archive by the Clerk. Financial audits dating back to 1976 remain. Documents taken include Rothwell Urban DC dating back to early 1900', Rothwell TC from 1976 and the wooden boxes containing National Registration documents. The office is now totally clear of any Preservation Trust documents, which are now located in the filing cabinets downstairs. 	

	<ul style="list-style-type: none"> The broken bollard in front of Franks Butchers had now been dealt with and removed. The bollard at an angle opposite the shop on Harrington Road/Hill Avenue had been reported. 																									
127/19	Planning																									
(a)	<p>The following applications were considered and it was RESOLVED to submit the following comments:</p> <table border="1"> <tr> <td>KET/2019/0467</td> <td>Trinity House, Market Hill</td> <td>Listed Building Consent: Conversion of basement store into dental workshop. Installation of stud partition and fire door with replacement handrail</td> <td>Rothwell Town Council had no objection to this application.</td> </tr> <tr> <td>KET/2019/0466</td> <td>100 Columbus Crescent</td> <td>Two storey side extension</td> <td>Rothwell Town Council had no objection to this application.</td> </tr> <tr> <td>KET/2019/0470</td> <td>15 Balfour Drive</td> <td>Two storey side extension</td> <td>Rothwell Town Council had no objection to this application.</td> </tr> <tr> <td>KET/2019/0495</td> <td>6 John Smith Avenue</td> <td>Front Porch</td> <td>Rothwell Town Council had no objection to this application.</td> </tr> <tr> <td>KET/2019/0502</td> <td>101 Rushton Road (land to rear)</td> <td>Retrospective application: 1 no. single storey dwelling and detached garage</td> <td>Rothwell Town Council has no objection provided the amenities currently enjoyed by the neighbouring properties are not adversely affected.</td> </tr> <tr> <td>KET/2019/0512</td> <td>7 Cambridge Street</td> <td>Single storey rear extension</td> <td>Rothwell Town Council are concerned at the length of the building line and the proposed new extension will overlook the neighbouring properties and could have an adverse effect on these properties.</td> </tr> </table>		KET/2019/0467	Trinity House, Market Hill	Listed Building Consent: Conversion of basement store into dental workshop. Installation of stud partition and fire door with replacement handrail	Rothwell Town Council had no objection to this application.	KET/2019/0466	100 Columbus Crescent	Two storey side extension	Rothwell Town Council had no objection to this application.	KET/2019/0470	15 Balfour Drive	Two storey side extension	Rothwell Town Council had no objection to this application.	KET/2019/0495	6 John Smith Avenue	Front Porch	Rothwell Town Council had no objection to this application.	KET/2019/0502	101 Rushton Road (land to rear)	Retrospective application: 1 no. single storey dwelling and detached garage	Rothwell Town Council has no objection provided the amenities currently enjoyed by the neighbouring properties are not adversely affected.	KET/2019/0512	7 Cambridge Street	Single storey rear extension	Rothwell Town Council are concerned at the length of the building line and the proposed new extension will overlook the neighbouring properties and could have an adverse effect on these properties.
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(b)	<p>The following Notices of Approvals were noted:</p> <p>KET/2019/0339 – 21 Chichester Close – Single storey rear extensions and alterations to garage</p> <p>KET/2019/0355 - 4 Newham Close - Single storey side and rear extension</p> <p>KET/2019/0276 – 8 Trinity Road – Single storey side extension</p> <p>KET/2019/0261 – 12 Wales Street – Change of use from care home to residential dwelling</p> <p>KET/2019/0358 – 50 Greening Road – Single storey rear extension with additional windows to side elevations</p> <p>KET/2019/0401 – 4 Sharman Way – First floor side and single storey rear extension with replacement porch to front</p> <p>KET/2019/0147 – 11 Greening Road (land adj) – 1 no dwelling</p> <p>It was noted that KET/2019/0379 – Castle Hill and School Lane (land at junction of) - Demolition of garage and erection of dwelling had been withdrawn.</p>																									
128/19	Finance Administration and Governance Related Matters																									
(a)	<p>Payments:</p> <p>It was RESOLVED to approve the payments since last meeting held on 9th July 2019, previously circulated, and now listed in Appendix A be entered for authorisation.</p>																									

(b)	Bank Reconciliations & balance It was RESOLVED to approve the monthly July 2019 bank reconciliations for the current, saving and petty cash accounts. Council noted the following bank balances as at 31 st July 2019: Savings Account £50,018.63 Current Account £5770.86 Clerk advised that a transfer from the savings account to the current account would need to take place next month.	
(c)	Internal Councillor Control Review: Councillor Brown's report via the Clerk "the <i>Internal Control Review was completed as required and that everything was in order and correct and, as always, all records were accurate and complete</i> ".	
(d)	Notice of Conclusion of Audit: It was RESOLVED to accept and approve the Notice of Conclusion of Audit from the External Auditor for the year ending 31 st March 2019. The Clerk was congratulated on the wonderful job she is doing and keeping an excellent track of the finances.	
129/19	Reports (note all items for information only)	
	Verbal Report from the Ward County Councillor on County Council matters since last meeting (JH): <ul style="list-style-type: none"> • Update on the overflowing gulleys on Kettering Road • NCC Children's Service predicted an overspend £6m in 2019/20 • The responsibility of overhanging hedges from residents' property lay with the residents. Clerk was requested to provide contact details for "Fix my Street" on the Council's website. • MS reported the previous problems had reoccurred with the drains on A6 by-pass being blocked. 	
(b)	Verbal Report from four Ward Borough Councillors on Borough matters since last meeting: <ul style="list-style-type: none"> • A6 Forum meeting had recently taken place. 	
(d)	The minutes of the Rothwell Town Centre Partnership dated 17 th July 2019 were noted and MC gave a verbal report.	
130/19	Items for the next Town Council Agenda to be notified to the Clerk by 23rd August 2019 Planting of the trees in the area suggested by MS and owned by KBC. Area on the Bovis sites which is to be planted out.	
131/19	Correspondence: Council noted the email from the Rothwell North Working Party thanking Council for their financial report.	
132/19	Urgent Matters for Report Only (Notified to the Mayor before the Meeting) None reported.	
133/19	EXCLUSION OF PUBLIC AND PRESS It was RESOLVED that pursuant to the Public Bodies (Admission to Meeting) Act 1960 the public and press were excluded from the meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.	
	<i>Member of the public left the meeting.</i>	
134/19	Employment Matters: Clerk reported that emergency protocol is in place in the Town Clerk's absence with the exception of bank payments. Clerk recommended that all internet signatories be	

	able to enter payments as well as being able to authorised them, noting that if a Councillor entered a payment then they would not be able to authorise the same payment ensuring controls remained in place. It was RESOLVED that the Clerk make the necessary banking arrangements.	Clerk
135/19	Member Matters	
	Clerk reported to the Council on member matters.	
136/19	Future Dates	
	Open House to meet the Town Councillors – Wednesday 28 th August from 10.00am – 12 noon at Market House. Town Council meeting to be held on Tuesday 10 th September at 7.00pm at Market House, Rothwell.	
	Close - The meeting closed at 20:03.	

Signed: *Cllr R Davis*

Date: *10th September 2019*

APPENDIX A

ROTHWELL TOWN COUNCIL PAYMENTS FOR MEETING 13th August 2019

Date	Whom		Amount	Legislation
08-Jul-19	NCALC	Chairmanship Training (Cllr Davis)	42.00	LGA72s111
31-Jul-19	Inter County Cleaning Services Ltd	Cleaning Market House	54.00	LGA72s111
29-Jul-19	EE Mobile	Monthly usage	21.35	LGA72s111
24-Jul-19	Jones Cash & Carry	Fans and extension lead (MultiPay card)	63.20	LGA72s111
30-Jul-19	BT	Quarterly telephone & broadband	190.64	LGA72s111
31-Jul-19	Tesco	Toiletries	4.36	LGA72s111
31-Jul-19	PKF Littlejohn	External Auditor Fee	360.00	LGA72s111
02-Aug-19	Lloyds Bank	MultiPay monthly charge	3.00	LGA72s111
13-Aug-19	LGPS	Employer & employee Pension payment	397.72	LGA72s112
13-Aug-19	HMRC	PAYE & NI Employer and employee	235.56	LGA72s112
13-Aug-19	Mrs P A Page	Salary	1188.37	LGA72s112

2560.20

Signed: *Cllr R Davis*

Date: *10th September 2019*