



ROTHWELL TOWN COUNCIL

Market House, Market Hill, Rothwell NN14 6BW

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Minutes of the virtual Ordinary meeting of **Rothwell Town Council** held on **Tuesday 8th December 2020** at 7.00pm by remote video-conferencing (Zoom)

Present: Cllr R Davis (RD) (Town Mayor), Cllr C Brown (CB) (Deputy Mayor), Cllr M Cox (MC) Cllr K Field (KF), Cllr I Jelley (IJ), Cllr J Hakewill (JH), Cllr K Patrick (KP), Cllr L Saunders (LS), Cllr M Spendlove (MS), Cllr K Sumpter (KS) and Cllr M Talbot (MT)

Also, Present: Mrs P Page (Town Clerk), Rev Canon John Westwood and 6 Members of the Public

Item No		Action
	Before the business of the Council commenced, prayers were said by Revd Canon John Westwood.	
381/20	It was RESOLVED to accept the reasons for absence from Councillor Plowright (Business).	
382/20	Declaration of Interests on agenda items: MS (394/20 – Fernbrook Bio), KS - 390/20 (f)	
383/20	Minutes of the Meetings of the Town Council held on 4th and 10th November 2020.	
	It was RESOLVED to approve and sign the minutes of the Town Council meetings on 4 th and 10 th November 2020 as a true record of the meetings.	
384/20	Public Session	
	Members of the public present addressed Council on the following: <ul style="list-style-type: none"> • Pathfinders School – Montsaye Community Sports Centre • Representative from Rothwell Community Library Trust and also Rothwell Citizens' Welfare Committee – Agenda item 385/20 (b). 	
385/20	Environment and Community Matters	
(a)	Police Report: Council noted the report received on Community Policing previously circulated and the response regarding Spring Gardens (Appendix B)	
(b)	Rothwell Library: The report from the Rothwell Community Library Trust previously circulated was noted by Council. (Appendix G).	
(c)	Montsaye Community Sports Centre: The letter received by Council from Pathfinder Schools regarding Montsaye Community Sports Centre. <ul style="list-style-type: none"> • School had been made aware by the Town Clerk of additional funding available, details on Kettering Borough Council's website. • IJ – funding is available through Sports England. • CB – Suggested Mick George Community Fund – supports sports and leisure and also Maud Elkington Trust at Desborough. The Town Council fully support the facility and its retention and recognise the financial difficulties being experienced during Covid time. It was RESOLVED	Clerk

	that the Clerk write on behalf of Rothwell Town Council to Theresa Grant, CEO of Northampton County Council, Graham Soulsy, Managing Director of Kettering Borough Council and Rob Bridge, CEO of North Northamptonshire Council in that they should do everything in their Council's power to help sustain financially the Sporting Facility during the current Covid times.				
(d)	Air Quality Report: Reports had <i>previously been circulated</i> to Council. It was noted by Council the high reading of the diffuser due to its location and high volumes of traffic and request that the Town Council be kept informed of the readings throughout the year. Clerk reported that the Officer responsible for the report had left KBC and had been chasing receipt of the report without success.				
386/20	Mayor's Report (for information only)				
	The Town Mayor's report <i>previously circulated</i> was noted .				
387/20	Clerk's Report (for information only) Clerk reported as follows: <ul style="list-style-type: none"> • All items requiring action by myself had been completed, copies of emails in your supporting document <i>previously circulated</i>: <ul style="list-style-type: none"> ○ Neighbourhood Planning – on the agenda later. ○ CCTV information. ○ Election cost re postal votes. • Christmas tree lights. • Attempting to reduce my hours currently have 25 hours flexi. Town Mayor requested payment of these hours to be added to January Agenda. • W/c 21st & 28th December I will be on annual leave, returning to work on 4th January 2021. • Additional cycle rack outside Market House. 				Clerk
388/20	Planning				
	The following applications were considered and it was RESOLVED to submit the following comments:				
(a)	KET/2020/0788	35 Columbus Crescent	single storey front and rear extensions	Council were advised that the Decision Notice had already been issued on this application on 3 rd December.	
(b)	The following Notices of Approvals/Refusals/Withdrawals for information only were noted : Approvals: None Refusals: KET/2020/0501 – Westview, 43 Kettering Road - - Change of use from C3 dwelling house to 9 bedroom HMO (House in Multiple Occupation) with raised roof to single storey element to create an additional en suite bedroom Appeals: KET/2019/0861 – 28 John Smith Avenue – 1 no. dwelling				
389/20	Neighbourhood Plan:				
	Clerk had circulated information requested by Council prior to this meeting. A discussion took place by members. The Clerk was requested to make arrangements for a meeting with Planning Policy to discuss the matter further.				Clerk
390/20	Finance Administration and Governance Related Matters				
(a)	Payments: No clarification on the payments was requested by members. It was RESOLVED to approve the payments on the previously circulated list since last meeting held on 10 th November 2020 with the following additional payment: 2 Commune - £522.00 Appendix A be entered for authorisation.				Clerk

(b)	<p>Bank Reconciliations & balance No clarification on the bank reconciliations was requested by members. It was RESOLVED to approve the monthly November 2020 bank reconciliations for the current, saving and petty cash accounts. Council noted the following bank balances as at 30th November 2020: Savings Account £92,025.40 Current Account £4,095.14 Petty cash held by Clerk £4.16</p>	
(c)	<p>Bank Transfer: It was RESOLVED to transfer £3000 from the savings account to the current account.</p>	
(d)	<p>Small Business Grant: A lengthy debate took place and it was RESOLVED to earmark the £10,000 for the local residents, organisations and events in Rothwell. Clerk to check out the legalities of awarding grants to local businesses using GPC.</p>	Clerk
(e)	<p>Budget 2021-22: The amendments to the budget for 2021-22 <i>previously circulated</i> to members was discussed with the Clerk reporting the adjustments. Council need to consider if they wish to subscribe to the Rural Town Forum in 2021/22.</p>	Council
(f)	<p>Grant application: It was RESOLVED to award the grant of £1195.66 to Montsaye Academy Combined Cadet Force. Council confirmed that this payment could be added to Appendix A for payment.</p>	
391/20	<p>Correspondence: Council noted the thanks from Rothwell Citizens Welfare Committee, Rowell Fair Society and the Rothborough Table Tennis Club for the grants awarded to these organisations by the Town Council.</p>	
392/20	<p>Reports: (NOTE all items for information only)</p>	
(a)	<p>No written report from County Councillor Hakewill had been provided.</p>	
(b)	<p>The written report from Borough Councillors Brown and Talbot previously circulated, were noted. (Appendix D)</p>	
(c)	<p>The written report on Local Government Reform, previously circulated, from Cllr Jelley (Kettering Borough Councillor, Cabinet Member for Environment and Strategic Delivery and Executive Member was noted. (Appendix E).</p>	
(d)	<p>Cllr Cox reported on the Rothwell Town Centre Partnership,</p> <ul style="list-style-type: none"> • Town Centre Partnership had paid for the Christmas trees for the businesses and had requested local businesses to give a donation where possible. • Next Food Fair Saturday 19th December. 	
(e)	<p>Rural Town Forum AGM on 9th November 2020 verbal report from Cllr Plowright. In the absence of Councillor Plowright, the agenda item was deferred to January's meeting.</p>	
(f)	<p>Councillor Talbot attended on behalf of the Town Council the Northamptonshire Larger Councils Partnership (NLCP) meeting that took on the 3rd December 2020, <i>report previously circulated</i>.</p>	
393/20	<p>Items for the next Town Council Meeting – Members are asked to notify the Clerk in writing by 23rd December 2020 of items they wish to be included on the next Agenda.</p> <ul style="list-style-type: none"> • Payment of additional hours worked by the Clerk for payment with February's salary. 	

	<ul style="list-style-type: none"> • Planning application on Fernbrook Bio Limited (20/00063/WASFUL) 	
394/20	<p>Urgent Matters for Report Only (Notified to the Mayor before the Meeting)</p> <ul style="list-style-type: none"> • Clerk to apply for an extension on the Fernbrook Bio Limited application as currently consultation period ends on 24th December 2020. • Clerk to approach Fernbrook Bio Limited with a view to them attending a meeting with the Town Council to discuss their planning application. • KS reported that Rob Offord had been promoted to Chief Inspector and that Clerk to write on behalf of Council congratulating him. 	
395/20	Date of next meeting (information only)	
	Next Ordinary Town Council meeting – Tuesday 12 th January 2021 @ 7pm to be held remotely using video conferencing	
396/20	<p>EXCLUSION OF PUBLIC AND PRESS</p> <p>It was RESOLVED that pursuant to the Public Bodies (Admission to Meeting) Act 1960 the public and press be excluded from the meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed</p>	
397/20	Members Matters: Clerk advised Council on matters that had been referred to the Council's insurers.	
	The meeting closed at 20.41 pm.	

Signed:

Cllr Ray Davis

Date: 12th January 2021

APPENDIX A

ROTHWELL TOWN COUNCIL				
Meeting date 8th December 2020				
Date	Whom		Amount	Legislation
08-Dec-20	Mrs P Page	December Salary	963.22	LGA72s112
08-Dec-20	HMRC	Employer/ee National Insurance & Tax	177.81	LGA72s112
08-Dec-20	Prudential	Employee Additional Voluntary Contribution (AVC) deducted from gross salary	323.00	LGA72s112
08-Dec-20	LGPS	Employer & employee (deducted from gross salary) Pension	421.70	LGA72s112
30-Nov-20	Inter County Cleaning Services Ltd	Cleaning Market House	60.00	LGA72s111
29-Nov-20	EE Mobile	Monthly Contract (DDM)	21.74	LGA72s111
03-Dec-20	Lloyds Bank	Monthly charge (MultiPay)	3.00	LGA72s111
27-Nov-20	Zoom Pro	Monthly charge (MultiPay)	7.19	LGA72s111
19-Nov-20	Amazon	Under desk footrest	22.32	LGA72s111
08-Dec-20	Cllr Ray Davis	50% Town Mayor's allowance	500.00	LGA(MA)2003
08-Nov-20	Royal British Legion	Donation	25.00	LGA72s137
20-Nov-20	LexiaNexis	12th Edition of Arnold Baker Local Council Administration	119.99	LGA72s111
03-Dec-20	2Commune Ltd	Website hosting, annual licence	522.00	LGA72s111
08-Dec-20	Montsaye Academy Combined Cadet Force	Grant award	1195.66	GPC
		TOTAL	4362.63	

Signed: **Cllr Ray Davis**

Date: **12th January 2021**